

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be entered in a column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a credit and payments basis. Please complete the highlighted boxes, remembering that unrepresented cheques should be entered as negative numbers.

Name of smaller authority: Foston Parish Council

County area (local councils and parish meetings only): Lincolnshire

Financial year ending 31 March 2024

Prepared by (Name and Role): J E Stanley - Clerk to Council Responsible Financial Officer

Date: 31/03/2024

	£	£
Balance per bank statements as at 31/3/24:		
HSBC - Business C/A	411.14	
HSBC - BMM Account	60,485.62	
MMBS	-	
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		£ 60,896.76
Petty cash float (if applicable)		£ -
Less: any unrepresented cheques as at 31/3/24 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		£ -
Add: any un-banked cash as at 31/3/24		
		£ -
Net balances as at 31/3/24 (Box 8)		£ 60,896.76