

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and pay complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Foston Parish Council

County area (local councils and parish meetings only): Lincolnshire

Financial year ending 31 March 2025

Prepared by (Name and Role):

Date: 31/03/2025

| | £ | £ |
|--|-----------|---------------------------|
| Balance per bank statements as at 31/3/25: | | |
| HSBC - Business C/A | 2,304.30 | |
| HSBC - BMM Account | 58,221.45 | |
| account 3 | | |
| account 4 | | |
| [add more accounts if necessary] account 5 | | |
| account 6 | | |
| account 7 | | |
| account 8 | | |
| | <hr/> | £ 60,525.75 |
| Petty cash float (if applicable) | | £ - |
| Less: any unpresented cheques as at 31/3/25(enter these as negative numbers) | | |
| item 1 | | |
| item 2 | | |
| item 3 | | |
| item 4 | | |
| [add more lines if necessary] item 5 | | |
| item 6 | | |
| item 7 | | |
| item 8 | | |
| | <hr/> | £ - |
| Add: any un-banked cash as at 31/3/25 | | |
| | <hr/> | £ - |
| Net balances as at 31/3/25 (Box 8) | | <u>£ 60,525.75</u> |