

VHM DESK OPERATING PROCEDURE

Serial No	Title	Sponsor
TBC	Reopening of Foston Village Hall (Issue 9) Dated 26th March 2021	Chairman FVH

References:

- A. [COVID-19 Response – Spring 2021 \(Executive Summary\)](#)
 B. [20210331-4 Step COVID Roadmap As at 1 Mar 21](#)
 C. [Re-opening Village and Community Halls post COVID closure Issue 9](#)
 D. [DOP002 OPERATING PROCEDURE - REOPENING FOSTON VILLAGE HALL POST COVID-19 CLOSURE V2](#)

INTRODUCTION

1. This COVID-19 Policy sets out how the Government will continue to protect and support citizens across the UK and provides a roadmap out of the current lockdown in England details of which, are Set out in Reference A with specific ACRE interpretation to Village Halls and Public Buildings at Reference B.

INTENT

2. Vaccination sits at the heart of the UK Government's strategy to manage COVID-19 and its successful rollout to date; "in falling infections and hospitalisation". These outcomes set the conditions for the safe and gradual lifting of restrictions but equally requires the diligence and cooperation of us as citizens and communities, by following all COVID guidance.

NEXT STEPS

3. In proceeding on the "Four Step Roadmap", the Government will examine the data to assess the impact of the previous step. It is therefore gravely important to understand how we behave at each stage which, dictates how we progress or retract as a Nation and is science lead.

4. This assessment will be based on four tests:

- The vaccine deployment programme continues successfully.
- Evidence shows vaccines are effective in reducing hospitalisations and deaths in those vaccinated.
- Infection rates do not risk a surge in hospitalisations which would put unsustainable pressure on the NHS.
- Our assessment of the risks is not fundamentally changed by new Variants of Concern.

THE FOUR STEP ROADMAP

5. The Four Step Roadmap is clearly set out as follows and User Groups are to ensure they are fully compliant with the direction and where there is doubt, should contact the Hall Booking Secretary (Liz) at the earliest opportunity:

- **Step 1 COVID Policy From 29 Mar 21:**

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- Outdoors, organised activities for children can take place e.g., cubs, brownies etc.
- Outdoors, parent and child groups can meet with up to **15 attending**, plus under 5's.
- **No Outdoor Seating is permitted for food and drink.**
- **Step 2 COVID Policy From 12 Apr 21:**
 - **Food and alcohol can be served to those seated in outdoor settings, or as takeaways, alcohol served without the need for a meal.**
 - All supervised indoor children's activities can open, including dance classes, musical activities, cubs, brownies.
 - Outdoor gatherings or events organised by a business, charity, public body, or similar organisation, can be held under Covid-19 secure conditions; village fete or spectators at a sports match, subject to the rule of 6.
- **Step 3 COVID Policy From 17 May 21**
 - Controlled **indoor events** can take place with up to 50% capacity:
 - Hospitality settings will be able to open Coffee Morning.
 - Indoor sports activities, including exercise classes, table tennis, badminton can take place.
- **Step 4 COVID Policy From 21 Jun 21**
 - All legal limits on social contact are removed.
 - Outdoor events with more than 30 people can take place.

SUMMARY

6. It is essential that all FVH Committee Members and Hall User groups familiarise themselves with the principles and spirit of the "COVID Four Step Roadmap", where further details and guidance can be found at Reference B & C. In addition to this DOP 002 at Reference D has a number of key management documents and procedures that remain relevant to FVH Operations, however since the COVID Four Step Roadmap, we are currently reviewing and updating this document accordingly. Any questions or concerns should be directed to the Booking Secretary.

CNR Preira MBE
Chairman
For FVH Committee