

FOSTON PARISH COUNCIL

www.fostonpc-lincs.uk

Clerk Mr James Stanley 15 Buttery Close, Lincoln, LN6 8SL Telephone 01522 889737 email clerk@fostonpc-lincs.uk

NOTICE IS HEREBY GIVEN THAT

The Annual Meeting of Foston Parish Council will be held on Tuesday 16th May 2023 at 19:30 in Foston Village Hall.

The business to be transacted at the meeting will be as follows.

Public Forum:

To receive questions and views from residents of the village for a fifteen-minute period on issues relevant to the village of Foston. Please note that the Parish Council meeting will commence at 7.30pm if no residents are present.

AGENDA

1. To elect a Chairman of Council for 2023/2024.
2. To receive the Declaration of Acceptance of Office of Chairman of Foston Parish Council 2023/2024
3. To fill any vacancies left unfilled at the election by reason of insufficient nominations.
4. To decide when any declarations of acceptance of office which have not been received as provided by law shall be received/
5. Apologies and reasons for absence (To receive and resolve reasons for absence in accordance with the requirement of the Local Government Act 1972)
6. Declarations of Interests: To receive declarations of interest in accordance with the requirements of the Localism Act 2011 and consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests.
7. To receive and approve the minutes of the Parish Council meeting held on 7th March 2023
8. To consider and review Foston Parish Council Standing Orders
9. To consider and review of Foston Parish Council Financial Regulations.
10. To consider and review Foston Parish Council Risk Register
11. To consider and review inventory of land and other assets.
12. To review and confirm arrangements for insurance cover in respect of all insurable risks.
13. To consider and confirm arrangements for the review of:
 - a. Council Complaints Procedure
 - b. Councillor Co-Option Policy
 - c. Training and Development Policy

- d. Council's policies, procedures, and practices in respect of its obligations under freedom of information and data protection legislation
- e. Council's policy for dealing with the press/media.
- f. Council's employment policies and procedures.
- g. Council's expenditure incurred under s.137 of the Local Government Act 1972

14. To resolve to appoint an Internal Auditor for Foston Parish Council for 2023/2024.

15. To resolve to appoint Parish Council representatives / roles:

Neighbourhood Watch	Village Hall
Playing Field	Police
Foston Neighbours	Roads and Footpaths
Conservation group	Speed Indication Device
Planning	Facebook

16. To review and consider Council subscriptions to other bodies.

17. To consider and approve the timetable of Meetings for the 2023/2024 administration period.

18. To consider a grant awarding policy

19. To consider correspondence relating to a funding request.

20. To receive a report on the Coronation Weekend, Party and Big Help Out.

21. To consider the co-ordination of a pothole reporting session in Foston.

22. To consider use of planters obtained from Lincoln City Council.

23. To consider the introduction of a Parish Council WhatsApp group.

24. To consider the Speed Indicator Device.

25. To consider planning application S22/1022 – Meadow View, Marshall Way, Foston

26. To receive and consider a report from Cllr Gardner on Planning Matters

- a. Decision Notice - [S22/1737](#) – Lodge Farm, Newark Hill
- b. Decision Notice - [S22/2468](#) - Springbank Chapel Lane
- c. Consultation - [S23/0323](#) – Land To The North Of The A1 (Foston Bypass) Foston

27. To consider Financial Matters

- a. To receive the Clerks report on payments between meetings.

Income

Transaction	Payment Date	Type	Payee	Details	Total Payment
04	14/04/2023	BGC	SKDC	Precept	£ 12,500.00
03	17/04/2023	BGC	HMRC	VAT Reclaim 1/3/22-31/2/23	£ 729.09

Expenditure

Transaction	Payment Date	Type	Payee	Details	Total Payment
99	26/03/2023	CHG	HSBC	Charges to 4/3/23	£ 8.00
100	28/03/2023	DDR	Talk Talk Business	Village Hall Broadband	£ 40.14
07	19/04/2023	FPS	Severnside Defibs and Training Ltd	Defib Pads	£ 139.20
09	26/04/2023	CHG	HSBC	Charges to 4/4/23	£ 8.00
10	26/04/2023	DDR	Talk Talk Business	Village Hall Broadband	£ 40.14
19	09/05/2023	FPS	HMRC	Deductions P11	£ 67.82

- b. To review and consider accounts for payment.

Transaction	Payment Date	Type	Payee	Details	Total Payment
01	17/05/2023	FPS	Vision ICT	Web Hosting	£ 311.86
02	17/05/2023	FPS	LALC	Subscriptions	£ 166.11
05	17/05/2023	FPS	LALC	Training	£ 27.60
06	17/05/2023	FPS	Foston Village Hall	Room Hire	£ 15.00
08	17/05/2023	FPS	Foston Village Hall	Room Hire	£ 20.00
11	18/05/2023	FPS	AJ Gallagher	Insurance Premium	£ 547.17
12	18/05/2023	FPS	Foston Village Hall	Room Hire	£ 35.00
13	18/05/2023	FPS	Parks and Pitches	Grass Cutting	£ 160.00
14	19/05/2023	FPS	Redacted	Reimbursement P12, P1	£ 49.84
15	19/05/2023	FPS	Redacted	Salary P12,P1	£ 396.73
16	19/05/2023	FPS	HMRC	Deductions P12,P1	£ 99.00
18	20/05/2023	FPS	Redacted	Coronation Party	£ 377.21

- c. To review income and expenditure to 31st March 2023
d. To review income and expenditure to 30th April 2023
e. To review bank account reconciliations to 31st March 2023
f. To review bank account reconciliations to 5th April 2023
g. To review bank account reconciliations to 5th May 2023
h. To consider correspondence from Melton Mowbray Building Society

28. To receive and consider reports from County and District Councillors'

29. To consider items for inclusion on the agenda for the next Parish Council Meeting Tuesday 6th June 2023 at 7.30pm


J Stanley Clerk to Council - Foston Parish Council

11th May 2023