

FOSTON PARISH COUNCIL

www.fostonpc-lincs.uk

Clerk Mr James Stanley 15 Buttery Close, Lincoln, LN6 8SL Telephone 01522 889737 email clerk@fostonpc-lincs.uk

NOTICE IS HEREBY GIVEN THAT

The Annual Meeting of Foston Parish Council will be held on Tuesday 7th May 2024 at 19:30 in Foston Village Hall.

The business to be transacted at the meeting will be as follows.

Public Forum:

To receive questions and views from residents of the village for a fifteen-minute period on issues relevant to the village of Foston. Please note that the Parish Council meeting will commence at 7.30pm if no residents are present.

AGENDA

1. To elect a Chairman of Council for 2024/2025.
2. To receive the Declaration of Acceptance of Office of Chairman of Foston Parish Council 2024/2025
3. Apologies and reasons for absence (To receive and resolve reasons for absence in accordance with the requirement of the Local Government Act 1972)
4. Declarations of Interests: To receive declarations of interest in accordance with the requirements of the Localism Act 2011 and consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests.
5. To receive and approve the minutes of the Parish Council meeting held on 5th March 2024
6. To consider co-option to fill Parish Council vacancies and resolve on any action to be taken.
7. To consider and review Foston Parish Council Standing Orders
8. To consider and review of Foston Parish Council Financial Regulations.
9. To consider and review Foston Parish Council Risk Register
10. To consider and review inventory of land and other assets.
11. To review and confirm arrangements for insurance cover in respect of all insurable risks.

12. To consider and confirm arrangements for the review of:

- a. Council Complaints Procedure
- b. Councillor Co-Option Policy
- c. Training and Development Policy
- d. Council's policies, procedures, and practices in respect of its obligations under freedom of information and data protection legislation
- e. Council's policy for dealing with the press/media.
- f. Council's employment policies and procedures.
- g. Council's expenditure incurred under s.137 of the Local Government Act 1972
- h. Grant Awarding Policy

13. To resolve to appoint an Internal Auditor for Foston Parish Council for 2024/2025.

14. To resolve to appoint Parish Council representatives / roles:

Neighbourhood Watch	Village Hall
Playing Field	Police
Foston Neighbours	Roads and Footpaths
Conservation group	Speed Indication Device
Planning	Facebook

15. To review and consider Council subscriptions to other bodies.

16. To consider and approve the timetable of Meetings for the 2024/2025 administration period.

17. To consider correspondence from SKDC in relation to Community Orchard Funding and resolve on any action to be taken.

18. To consider correspondence relating to Wayside, Main Street and resolve on any action to be taken.

19. To consider a complaint from resident in Chapel Lane about Long Bennington Football Club and resolve on any action to be taken.

20. To consider speed indicator devices and resolve on any action to be taken.

21. To consider matters relating to Gorrie Hall and resolve on any action to be taken.

22. To receive and consider a report from Cllr Gardner on Planning Matters

- a. S24/0482 - Great North Road – Consultation
- b. S24/0446 - 6 Burgin Close - Consultation
- c. S24/0431 - Development Solar Farm, By Pass Farm Great North Road - Decision
- d. S24/0430 - Development Solar Farm, By Pass Farm Great North Road – Decision
- e. S24/0014 - Orchard Cottage Church Street – Decision

23. To consider Financial Matters

- a. To receive the Clerks report on payments between meetings.

TN	Date	Type	Payer / Payee	Description	Paid Out	Paid In
094	26-Mar-24	DR	HSBC	TOTAL CHARGES TO 04MAR2024	£8.00	
095	27-Mar-24	DD	TALKTALK BUS CONNE	Village Hall Broadband	£49.10	
001	04-Apr-24	CR	SOUTH KESTEVEN	Precept		£13,400.00
004	15-Apr-24	BP	Foston Village Hall	Room Hire	£20.00	
002	22-Apr-24	CR	HMRC	VAT Reclaim		£394.01
011	26-Apr-24	CHG	HSBC	TOTAL CHARGES TO 04APR2024	£8.00	
012	26-Apr-24	DD	TALKTALK BUS CONNE	Village Hall Broadband	£49.10	
					£134.20	£13,794.01

- b. To review and consider accounts for payment.

Transaction	Payment date	Payee name	Reference	Payment type	Amount
07	08-May-24	Vision ICT Ltd	Website Hosting	Bill Payment	£311.86
08	08-May-24	LALC	Subscriptions	Bill Payment	£179.40
14	08-May-24	HMRC	Month 1 Deductions	Bill Payment	£113.00
16	08-May-24	Redacted	Reimbursement	Bill Payment	£97.94
03	08-May-24	Parks & Pitches	Grass Cutting	Bill Payment	£80.00
05	08-May-24	ESPO	Consumables	Bill Payment	£39.36
06	08-May-24	LALC	Training	Bill Payment	£30.00
10	08-May-24	ESPO	Consumables	Bill Payment	£19.68
13	09-May-24	Redacted	Month 12/1 Salary	Bill Payment	£452.07
09	09-May-24	Community Heartbeat Trust	Defibrilator Pads / Battery	Bill Payment	£329.40
15	09-May-24	Redacted	Month 12/1 Expenses	Bill Payment	£49.84
17	24-May-24	AJ Gallagher	Insurance Premium	Bill Payment	£604.34
					£2,306.89

- c. To review income and expenditure to 31st March 2024
- d. To review income and expenditure to 30th April 2024
- e. To review bank account reconciliations to 31st March 2024
- f. To review bank account reconciliations to 5th April 2024
- g. To consider a transfer between HSBC accounts
- h. To consider Foston Parish Council Earmarked Reserves and resolve on any action to be taken.

24. To receive and consider reports from County and District Councillors'

25. To consider items for inclusion on the agenda for the next Parish Council Meeting Tuesday 4th June 2024 at 7.30pm



J Stanley Clerk to Council - Foston Parish Council

1st May 2024