

# FOSTON PARISH COUNCIL

[www.fostonpc-lincs.uk](http://www.fostonpc-lincs.uk)

Clerk Mr James Stanley 15 Buttery Close, Lincoln, LN6 8SL Telephone 01522 889737 email [clerk@fostonpc-lincs.uk](mailto:clerk@fostonpc-lincs.uk)

## NOTICE IS HEREBY GIVEN THAT

The Annual Meeting of Foston Parish Council will be held on Tuesday 6th May 2025 at 19:30 in Foston Village Hall.

The business to be transacted at the meeting will be as follows.

### Public Forum:

To receive questions and views from residents of the village for a fifteen-minute period on issues relevant to the village of Foston. Please note that the Parish Council meeting will commence at 7.30pm if no residents are present.

## AGENDA

1. To elect a Chairman of Council for 2025/2026
2. To receive the Declaration of Acceptance of Office of Chairman of Foston Parish Council
3. Apologies and reasons for absence (To receive and resolve reasons for absence in accordance with the requirement of the Local Government Act 1972)
4. Declarations of Interests: To receive declarations of interest in accordance with the requirements of the Localism Act 2011 and consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests.
5. To receive and approve the minutes of the Parish Council meeting held on 4<sup>th</sup> March 2025
6. To elect a Vice Chairman of Council for 2025/2026
7. To consider the report of the Internal Auditor for the financial year ended 31st March 2025.
8. To consider Parish Council Accounts for the financial year ended 31st March 2025
9. To consider approval of the 2024/2025 Annual Return Certificate of Exemption
10. To consider approval of the 2024/2025 Annual Return – Annual Governance Statement.
11. To consider approval of the 2024/2025 Annual Return – Accounting Statements.
12. To consider and review Foston Parish Council Standing Orders
13. To consider and review of Foston Parish Council Financial Regulations.
14. To consider and review Foston Parish Council Risk Register
15. To consider and review inventory of land and other assets.

16. To review and confirm arrangements for insurance cover in respect of all insurable risks.

17. To consider and confirm arrangements for the review of:

- a. Council Complaints Procedure
- b. Councillor Co-Option Policy
- c. Training and Development Policy
- d. Council's policies, procedures, and practices in respect of its obligations under freedom of information and data protection legislation
- e. Council's policy for dealing with the press/media.
- f. Council's employment policies and procedures.
- g. Council's expenditure incurred under s.137 of the Local Government Act 1972
- h. Grant Awarding Policy

18. To resolve to appoint an Internal Auditor for Foston Parish Council for 2025/2026.

19. To resolve to appoint Parish Council representatives / roles for 2025/2026:

Neighbourhood Watch	Playing Field
Village Hall	Police
Foston Neighbours	Foston Conservation Group
Roads and Footpaths	Speed Indicator Device Co-ordination
Planning	Facebook / Social Media
Emergency Plan	Potential Community Hub

20. To review and consider Council subscriptions to other bodies.

21. To consider and approve the timetable of meetings for the 2025/2026 administration period.

22. To consider wooden posts erected on LCC Highways land on Goosegate Land and resolve on any action to be taken.

23. To consider correspondence relating to flight from Foston Airfield and resolve on any action to be taken.

24. To consider Goosegate Lane Flooding, LCC Highways plans and resolve on any action to be taken.

25. To consider correspondence relating to blocked gates on Sewstern Lane and resolve on any action to be taken.

26. To consider correspondence relating to Foston Village Hall - Parish Council Grant and resolve on any action to be taken.

27. To consider correspondence relating to community CCTV and resolve on any action to be taken.

28. To consider dog fouling and resolve on any action to be taken.

29. To receive a report back from Highways meeting at Marston regarding closure of some of the A1 gap crossings and resolve on any action to be taken.

30. To consider Councillor training and resolve on any action to be taken.

31. To receive an update regarding relating to permissive access rights to Foston Playing Field and associated property boundaries.
32. To consider speed indicator devices and resolve on any action to be taken.
33. To consider issues with community speed watch passive signs and resolve on any action to be taken
34. To confirm the date of the Annual Parish Meeting and resolve on any action to be taken.
35. To consider matters relating to Gorrie Hall, potential community hub, future direction and resolve on any action to be taken.
36. To approve and sign the lease for 1<sup>st</sup> Foston Scout Group relating to land at Foston Playing Field on which Gorrie Hall is situated.
37. To consider correspondence from the Environment Agency relating to the report made regarding Marshall Way.
38. To consider planning appeal APP/E2530/W/24/3353929 – Meadow View, Marshall Way, Foston and resolve on any action to be taken
39. To receive and consider a report from Cllr Gardner on Planning Matters
  - a. Demolition of conservatory and erection of single storey extension and retrospective application for garden office/craft room. - The Wilde's Main Street Foston Lincolnshire NG32 2JU - Ref. No: S25/0281 | Received date: Mon 17 Feb 2025 | Status: Pending Consideration | Case Type: Planning Application
  - b. Application for a Certificate of Lawful Development regarding the proposed siting of a secure container on land. - Land East Of Willow Lakes South Of Newark Hill Foston Lincolnshire - Ref. No: S25/0196 | Received date: Tue 04 Feb 2025 | Status: Pending Consideration | Case Type: Planning Application
  - c. Removal of dead, diseased and dangerous material and 25% crown reduction of Oak Tree (T1) of TPO 271. - The Old School House Church Street Foston Lincolnshire NG32 2LG - Ref. No: S25/0074 | Received date: Wed 15 Jan 2025 | Status: Pending Decision | Case Type: Planning Application

#### 40. To consider Financial Matters

- a. To receive the Clerks report on payments between meetings.

##### Financial Year 2024/2025

Ref	Payment Date	Payee /Remitter	Invoice / Ref No	Budget Category	Payment Type	Total
97	10/03/2025	REDACTED	ExBLOT funds	Other Income	Donation	£ 750.00
98	11/03/2025	REDACTED	ExBLOT funds 2	Other Income	Donation	£ 672.24
99	05/03/2025	HSBC	GROSS INTEREST TO 04MAR2025	Other Income	Interest	£ 275.86
100	17/03/2025	A Clough	Maintenance	Maintenance	Bill Payment	£ 150.00
101	26/03/2025	HSBC	Charges to 04MAR25	Admin	Charges	£ 8.00
102	26/03/2025	Talk Talk Business	27060515	Village Hall	Direct Debit	£ 51.98
103	31/03/2025	DMH Building and Roofing	139	Projects	Bill Payment	£ 90.00
						£ 1,856.10

##### Financial Year 2025/2026

Ref	Payment Date	Payee /Remitter	Invoice / Ref No	Budget Category	Payment Type	Total
01	03/04/2025	SKDC	CGE-524536	Precept	Precept	£ 14,500.00
07	17/04/2025	SKDC	CGE-525596	Grant	Litter Picking	£ 463.32
08	28/04/2025	Talk Talk Business	27153652	Village Hall	Direct Debit	£ 51.98
11	26/04/2025	HSBC	Charges to 04APR25	Admin	Charges	£ 8.00
						£ 15,023.30

- b. To review and consider accounts for payment.

Ref	Payment Date	Payee /Remitter	Invoice / Ref No	Budget Category	Payment Type	Total
02	06/05/2025	Vision ICT Ltd	19888	Admin	Bill Payment	£ 314.26
03	06/05/2025	LALC	15441	Subscriptions	Bill Payment	£ 183.90
04	06/05/2025	Parks and Pitches	1894	Grass Cutting	Bill Payment	£ 80.00
05	08/05/2025	Elancity UK	SAJ-UK/2025/02428	Projects	Bill Payment	£ 2,800.00
06	06/05/2025	Foston Village Hall	96	Admin	Bill Payment	£ 36.00
09	15/05/2025	HB Sports Surfaces Ltd	25070	Maintenance	Bill Payment	£ 4,500.00
10	06/05/2025	Parks and Pitches	1933	Grass Cutting	Bill Payment	£ 160.00
12	06/05/2025	JE Stanley	P12,P01 - Allowances	Admin	Bill Payment	£ 49.84
13	06/05/2025	HMRC	Month 1	Staff Costs	Bill Payment	£ 117.20
14	07/05/2025	JE Stanley	Month 1	Staff Costs	Bill Payment	£ 469.71
						£ 8,710.91

- c. To review income and expenditure to 31<sup>st</sup> March 2025
- d. To review income and expenditure to 30<sup>th</sup> April 2025
- e. To review bank account reconciliations to 31<sup>st</sup> March 2025
- f. To review bank account reconciliations to 5<sup>th</sup> April 2025
- g. To consider a transfer between HSBC accounts
- h. To consider Foston Parish Council Earmarked Reserves and resolve on any action to be taken.

#### 41. To receive and consider reports from County and District Councillors'

#### 42. To consider items for inclusion on the agenda for the next Parish Council Meeting Tuesday 2<sup>nd</sup> July 2025 at 7.30pm



J Stanley Clerk to Council - Foston Parish Council

29/04/2025