

# FOSTON PARISH COUNCIL

31<sup>st</sup> October 2017

clerk@fostonpc-lincs.uk

Dear Councillor,

## NOTICE OF MEETING OF PARISH COUNCIL

You are hereby summoned to attend the meeting of Foston Parish Council to be held on the Tuesday 7th November in the Village Hall, Foston. The public forum is scheduled to take place at 7.30pm with the Council meeting following on immediately thereafter. The business to be transacted at the meeting is listed below.

Yours sincerely,  
Clerk to the Council

**Public Forum:** To receive questions and views from residents of the village for a fifteen-minute period on issues relevant to the village of Foston. Please note that the Parish Council meeting will commence at 7.30pm if no residents are present.

## AGENDA

1. Chairman's welcome
2. Apologies for absence
3. To receive Disclosable Pecuniary Interests in accordance with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
4. To resolve and approve the Minutes of the Parish Council meeting held on the 5th September 2017 (already circulated) and the Extraordinary Meeting on the 6<sup>th</sup> November 2017 to be circulated, Chairman to sign as a correct record.
5. Community and Scout buildings:
  - a) to report and resolve action necessary to go forward with the request from the Scouts to lease and build on a plot of land within the playing field.
  - b) proposal to resolve and consult Mr Steff Wright from Gusto to inspect the playing field and to seek advice regarding the possible layout for a Community and Scout building
6. Playing Field and MUGA: Councillor M Smith
 

to report, resolve and action regarding ongoing projects:

  - a) roof/lid for MUGA storage cage
  - b) removal of tree stump
  - c) fence, gates plus hardstanding for picnic bench;
  - d) to discuss the 2017 Playground Inspection report and agree future actions
  - e) to address and resolve the netball practice on MUGA
  - f) to discuss and resolve the October report and resident's concern about the treatment of Japanese knotweed and forward to resident a form to sign regarding permissive rights to use her side gates.
7. Defibrillator:
  - a) to receive update and agree further action, including more first aid training
8. Newspaper box
  - a) resolve any action needed for newspaper box in telephone box on Main Street.
9. Emergency Planning: Councillor Tracey Gardner
  - a) to resolve action necessary following the simulated emergency reception centre to include a follow up assessment meeting with Steve Harris date and to be arranged
  - b) to invite Foston residents with a medical background to join the group.
10. Neighbourhood Plan: Councillor Christina Lees
  - a) resolve to rebook the celebratory event for village in November or December checking on the availability of key members of the Working Group and book Village Hall.

11. Best Kept Village competition Cllr Guy
  - a) to report, resolve and action on grass verge upkeep
  - b) to receive update on Big Clean Up and locate areas in the Village that still need
12. Finance
  - a) to approve budget 2018-19
  - b) to resolve precept for 2018-19
  - c) to resolve and purchase teenage shelter and some outdoor exercise equipment for adults
  - d) to approve the following payments:
    - 1) K Renshaw re Hedge cutting £80
    - 2) Glendale re grass cutting £35.24
    - 3) T Brown re salary Sept - Oct £297.88
    - 4) T Brown re Clerk's expenses Sept - Oct £131.80 Total £429.68
    - 5) HMRC re Sept – Oct £74.40
    - 6) Grant Thornton re Audit fee £120
    - 7) TalkTalk re Village Hall (Standing Order) £26.34
    - 8) PlayMaintain re 2017 inspection £58.80
13. To reconcile the following bank balances at 5/10/17:
 

HSBC Current account £3936.36

MMBS 100 day notice £32846.12
14. Planning: Councillor Tracey Gardner
  - a) 21st Sept 2017 - S17/1380 Goosegate Barn, Goosegate Lane – Decision notice
  - b) 19th Oct 2017 - S17/1736 The Old School House, Church Street – Oak crown reduction
14. Clerk/Council report:
  - a) to discuss the Christmas Festival arrangements at St Peter Church:
  - b) proposed meeting with Diane Hansen, Head of Engagement and Inclusion at South West Lincolnshire Clinical Commissioning Group provisionally booked for the 2<sup>nd</sup> January 7pm.
  - c) CCTV: to report progress and resolve action regarding potential CCTV in Foston
  - d) discuss and resolve the repair of the Church Clock: Cllr Gardner
  - e) propose and resolve to test air quality within the village at 3 sites within 200m from the A1.
  - f) discuss and resolve the removal/cutting back of tree on Goosegate Lane: Cllr Gardner
  - g) discuss and resolve to contact Highways England to report the poor state of the A1 northbound in Foston
  - h)
  - i) proposal to continue testing Witham/Beck water once a year between December to April
  - j) to consider applications for the Casual Vacancies for Councillor
16. To receive County and District Councillors' reports
  - a) receive an update on the Parish Cluster meeting with Dr Caroline Johnson on 28/9/17
  - b) receive updates from meeting with Highways Meeting Councillor Maughn
  - c) request update regarding proposed footpath around double bend at the bottom of Newark Hill
  - d) to discuss Tow Lane street lighting Councillor Wood
17. To resolve and approve Parish Council Meetings for 2018 to 2019
 

Annual Parish Meeting to be arranged

Tuesday May 1st 2018 Annual Parish Council Meeting	Tuesday November 5th 2018
Tuesday July 4th 2018	Tuesday January 8th 2019
Tuesday September 3rd 2018	Tuesday March 5th 2019

To confirm date of Next Meeting: Tuesday 2 January 2018, 7.30pm
18. To resolve to go into closed session and exclude press and public
  - a) to resolve action necessary for replacing clerk
  - b) to resolve to appoint new Clerk to Parish Council