

FOSTON PARISH COUNCIL

CLERK: Mrs W. McCallin, Clensey House, Dry Doddington, NEWARK, Notts NG23 5HT
Telephone: 01400 282001 Email: clerk@fostonpc-lincs.uk

25 April 2017

Dear Councillor,

NOTICE OF MEETING OF PARISH COUNCIL

You are hereby summoned to attend the **Annual** meeting of Foston Parish Council to be held on the **Tuesday 2nd May** in the Village Hall, Foston. The public forum is scheduled to take place at 7.30pm with the Council meeting following on immediately thereafter. The business to be transacted at the meeting is listed below.

Yours sincerely,
Wendy McCallin
Clerk to the Council

Public Forum: To receive questions and views from residents of the village for a fifteen-minute period on issues relevant to the village of Foston. Please note that the Parish Council meeting will commence at 7.30pm if no residents are present.

AGENDA

1. Election of Chairman and Vice Chairman.
2. Apologies for Absence
3. To receive Disclosable Pecuniary Interests in accordance with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
4. To resolve and approve the Minutes of the Parish Council meeting held on the 28 February 2017 (already circulated) and Chairman to sign as a correct record.
5. Black Horse Cottages
To resolve action regarding stopping up area outside Black Horse cottages by LCC and the property owners
6. Playing Field and MUGA: Councillor M Smith
to resolve action regarding ongoing projects and issues:
 - a) fallen tree on playing field
 - b) playing field fence and gate
 - c) area adjacent to car park
 - d) hardstanding for picnic bench
 - e) damage to dome on play equipment
 - f) to resolve hire of playing fields to Football clubs for 2017-18 season. (Nobody Inn Sunday 10-12.30; Gonerby JFC Sat or Sunday morning)
7. Roads and Footpaths: Councillor Mrs C Lee
 - a) to resolve action regarding moving the unwanted sign for 'Foston' from Newark Hill to Fallow Lane
 - b) to resolve action regarding flooding on Goosegate Lane
8. Defibrillator – to receive update and agree action, including Newspaper box
9. Community and Scout buildings
 - a) To receive update including solicitor's informal opinion (attached)
 - b) To agree next joint meeting date and 'thank you's'

10. To resolve to appoint Parish council representatives / roles:
 - Internal auditor - Village Hall
 - Neighbourhood Watch and Police - Planning
 - Roads and Footpaths - Playing Field
 - Conservation group any other roles/responsibilities
11. To approve Standing Orders, Financial regulations, Model publication scheme FOI, Filming protocol, Press and Media policy, Asset register and Risk assessment, Social Media policy, Data Protection policy
12. Finance
 - a) to approve 2016-17 accounts
 - b) Annual Audit for 2016-17
 - i) to approve Annual Governance statement
 - ii) to approve Accounting statement
 - c) to receive internal auditors report and review controls
 - d) to review insurance
 - e) to approve payments of
 - £327.80 to Came and Co for insurance
 - £ 77.35 for printing costs to Displaypro
 - £229.41 for staff wages and £11.02 to HMRC
 - £143.56 for staff expenses (total £372.97)
 - £ 162.93 to LALC subscription
 - £ 240 to Midland skip hire for playing field clearance
 - £32.24 mowing costs to Glendale and future mowing costs
 - £120 to RGP services for sign cleaning, phone box cleaning, grass removal
 - £180 to Japanese knotweed
 - £286.72 to C Lees, Parish meeting, printing, printer, laminating expenses
 - electrical installation costs for defibrillator
 - erection costs for 3 village signs, P Baker £300
 - solicitors costs for opinion on Village Hall covenant and conveyance
 - £35 to Information commissioner for registration if needed
 - Talktalk direct debit, (already paid)
 - receipt of precept from SKDC of £10,000
13. Neighbourhood Plan to receive update and agree any action, including any future celebratory/thank you events
14. Planning: Councillor Tracey Gardner
15. Best Kept Village competition – to receive update
16. Possible Tree Planting on Playing Fields and River Bank
 - a) to resolve action required
17. Annual Parish Meeting – to resolve action on issues raised
18. Clerk's report: pollution within 200m of the A1, First Aid training May 16, Christmas Tree in church grounds, advisory skills register, Goosegate lane overpayment, water testing,
19. To receive County and District Councillors' reports
20. Urgent matters for discussion without resolution.

To confirm date of Next Meeting: Tuesday 4 July 2017, 7.30pm