

FOSTON PARISH COUNCIL

Minutes of the Meeting of Foston Parish Council held on 4th July 2023 at 19:30 at Foston Village Hall

Present: Cllrs Christina Lees, Tracey Gardner, John Munro, Henry Browne, James Baggaley
J Stanley – Clerk to Council

Public Forum – No matters discussed.

Council Session

23097. Apologies and reasons for absence (To receive and resolve reasons for absence in accordance with the requirement of the Local Government Act 1972) – Apologies for absence were received from County Councillor Alexander Maughan and District Councillor Paul Wood.

23098. To receive Disclosable Pecuniary Interests in accordance with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 – Nil

23099. To confirm the minutes of the Parish Council meeting held on 6th June 2023 – It was Resolved: that the minutes of the Parish Council meeting held on the 6th of June 2023 be approved and signed by the Chairman as a correct record. Unanimous.

23100. To consider correspondence from 1st Foston Scout Group regarding Gorrie Hall - It was Resolved: that response is made to the 1st Foston Scout Group advising the preferred term for any potential lease at Foston Playing Field is 15 years. Unanimous.

23101. To consider Parish Councillor Membership - There are currently 2 vacancies on the Council.

23102. To consider grass cutting at Foston Playing Field - It was Resolved: - that the Parks and Pitches be requested to collect the cuttings during the next cut is. Unanimous

23103. To consider Foston Parish Council liaison with Lincolnshire Police. - It was Resolved: that Cllr Browne responds to correspondence from the Neighbourhood Policing Inspector Mark Hilson and an article is placed in the newsletter advising residents to contact Cllr Browne regarding police issues. Unanimous

23104. To consider the purchase of signage for the defibrillator, Main Street – Item pended until the next meeting.

23105. To consider items for discussion at the highways meeting on 14th July 2023. - The Following items were identified for discussion with Lincolnshire County Council Highways; pothole, signage for Main Street / Long Street, damaged highways at the ford, Goosegate Lane flooding, posts on Church Street, Chapel Lane surface dressing, Newark Hill/ Main Street carriage way damage, surface dressing on Marshall Way and edge erosion on Marshall Way.

FOSTON PARISH COUNCIL

23106. To consider policy and procedure adoptions and reviews -

a. Data Protection Policy – It was

Resolved: That the draft Data Protection Policy be adopted with no amendments.

Unanimous

b. Data Breach Policy - It was

Resolved: That the draft Data Breach Policy be adopted with no amendments.

Unanimous

c. Subject Access Request Procedure - It was

Resolved: That the draft Subject Access Request Procedure be adopted with no amendments.

Unanimous

d. Records and Retention Policy - It was

Resolved: That the draft Records and Retention Policy be adopted with no amendments.

Unanimous

e. Disciplinary Policy- It was

Resolved: That the draft Disciplinary Policy be adopted with no amendments.

Unanimous

f. Equality and Diversity Policy - It was

Resolved: That the draft Equality and Diversity Policy be adopted with no amendments.

Unanimous

g. Social Media and Electronic Communications Policy - It was

Resolved: That the draft Social Media and Electronic Communications Policy be adopted with no amendments.

Unanimous

23107. To consider planning application S22/1022 – Meadow View, Marshall Way, Foston – It was

Resolved: That and update be obtained from SKDC regarding the amended application and enforcement. Unanimous

23108. To receive a report and update on ongoing matters: Updates were given on planters, Whatsapp and Facebook page.

23109. To receive and consider a report from Cllr Gardner on Planning Matters – Cllr Gardner reported on the following planning matters: -

a. [S23/0977](#) - Lodge Farm Newark Hill Foston NG32 2LQ – Consultation

b. [S23/0323](#) - Land to The North of The A1 (Foston Bypass) Foston – Decision Notice

FOSTON PARISH COUNCIL

23110. To consider Financial Matters: -

a. To receive the Clerks report on payments between meetings.

Income

| Transaction | Payment Date | Type | Payee | Details | Total Payment |
|-------------|--------------|------|----------------------------------|----------------------|---------------|
| 20 | 16/05/2023 | BGC | SKDC | Litter Picking Grant | £ 463.32 |
| 26 | 16/05/2023 | BGC | Coronation Event | Donation | £ 25.00 |
| 37 | 28/06/2023 | FPS | Foston Toddlers | Donation | £ 154.41 |

Expenditure

| Transaction | Payment Date | Type | Payee | Details | Total Payment |
|-------------|--------------|------|------------------------------------|------------------------|---------------|
| 19 | 26/05/2023 | CHG | HSBC | Charges to 4/5/23 | £ 8.00 |
| 27 | 08/06/2023 | DDR | PWLb | Loan Repayment | £ 637.44 |
| 30 | 26/05/2023 | DDR | Talk Talk Business | Village Hall Broadband | £ 40.14 |
| 31 | 24/06/2023 | DDR | Talk Talk Business | Village Hall Broadband | £ 40.14 |
| 35 | 24/06/2023 | CHG | HSBC | Charges to 4/6/23 | £ 8.00 |
| | | | | | £ 733.72 |

b. To review and consider accounts for payment - It was Resolved: That Council approve payment of the following items

Unanimous.

| Transaction | Payment Date | Type | Payee | Details | Total Payment |
|-------------|--------------|------|-----------------------------------|------------------------|---------------|
| 28 | 05/07/2023 | FPS | Parks and Pitches | Grass Cutting INV 1539 | £ 160.00 |
| 29 | 05/07/2023 | FPS | Parks and Pitches | Grass Cutting INV 1581 | £ 160.00 |
| 32 | 05/07/2023 | FPS | Redacted | Salary P2,P3 | £ 396.53 |
| 33 | 05/07/2023 | FPS | Redacted | Reimbursement P2, P3 | £ 49.84 |
| 34 | 05/07/2023 | FPS | HMRC | Deductions P2,P3 | £ 99.20 |
| 36 | 05/07/2023 | FPS | CM Lees | Reimbursement Printing | £ 38.88 |
| | | | | | £ 904.45 |

c. To review income and expenditure to 30th June 2023 - Review completed and noted no concerns.

d. To review bank account reconciliations to 5th June 2023 – It was

Resolved: That the bank account reconciliation for 5th June 2023 be accepted and approved. Unanimous

e. To consider transfer of funds between accounts held with HSBC. It was

Resolved: That £35,000 be transferred from the Current Account to the BMM Account. Unanimous.

23111. To receive and consider reports from County and District Councillors' – Nil

23112. To consider items for inclusion on the agenda for the next Parish Council Meeting on 5th September 2023 – Nil

There being no further business the meeting closed at 20:53

Signed

Chairman