

FOSTON PARISH COUNCIL

277

Minutes of the Meeting of Foston Parish Council held on 7th May 2024 at 19:30 at Foston Village Hall

Present: Cllrs Christina Lees, John Munro, James Baggaley, Tracey Gardner, Henry Browne, Pamela Fellows
District Councillor Paul Wood, J Stanley – Clerk to Council

Public Forum – Pamela Fellows, Chairman of the Village Hall Management Committee, gave those present an update on discussions held with Cllr Baggaley and Cllr Lees and the Village Hall Management Committee regarding a potential community hub.

Council Session

24033. To elect a Chairman of Council for 2024/2025 - It was

Resolved: That Cllr Christina Lees be elected Chairman of Foston Parish Council for 2024/2025. Unanimous.

24034. To receive the Declaration of Acceptance of Office of Chairman of Foston Parish Council 2024/2025

Following election Cllr Lees immediately signed the appropriate declaration of acceptance of office

24035. Apologies and reasons for absence (To receive and resolve reasons for absence in accordance with the requirement of the Local Government Act 1972) – Nil.

24036. To receive Disclosable Pecuniary Interests in accordance with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 – Nil

24037. To confirm the minutes of the Parish Council meeting held on 5th March 2024 – It was

Resolved: that the minutes of the Parish Council meeting held on the 5th March 2024 be approved and signed by the Chairman as a correct record. Unanimous.

24038. To consider co-option to fill Parish Council vacancies and resolve on any action to be taken. – It was

Resolved: that Pamela Fellows be co-opted to Foston Parish Council to fill one of the vacant seats. Unanimous.

Cllr Fellows signed the appropriate declaration of acceptance of office

24039. To consider and review Foston Parish Council Standing Orders - It was.

Resolved: that the review Standing Orders v1.0 review was completed, no required amendments. Unanimous.

24040. To consider and review of Foston Parish Council Financial Regulations. - It was

Resolved: that the Financial Regulations v1.0 review was completed, no required amendments. Unanimous.

24041. To consider and review Foston Parish Council Risk Register - It was.

Resolved: that the Foston Parish Council Risk Register review was completed and accepted. Unanimous.

24042. To consider and review inventory of land and other assets. It was.

Resolved: that the review of the asset register was completed and accepted Unanimous.

24043. To review and confirm arrangements for insurance cover in respect of all insurable risks. - It was.

Resolved: that the following review of the insured risks and policy the current cover is to be amended to include the recent acquired defibrillator to be sited at Foston Playing Field. Unanimous.

277

FOSTON PARISH COUNCIL

24044. To consider and confirm arrangements for the review of:

- a. Council Complaints Procedure - It was.
Resolved: that the review of Council Complaints Procedure was completed Unanimous
- b. Councillor Co-Option Policy – It was.
Resolved: that the review of Councillor Co-Option Policy was completed Unanimous
- c. Training and Development Policy - It was.
Resolved: that the review of Training and Development Policy was completed Unanimous
- d. Council’s policies, procedures, and practices in respect of its obligations under freedom of information and data protection legislation - It was.
Resolved: that the report from the clerk outlining a timetable for review was accepted. Unanimous
- e. Council’s policy for dealing with the press/media - It was.
Resolved: that Media Policy v 1.0 be adopted to replace the existing Press and Media Policy. Unanimous
- f. Council’s employment policies and procedures. - It was
Resolved: that the report from the clerk outlining a timetable for review was accepted. Unanimous
- g. Council’s expenditure incurred under s.137 of the Local Government Act 1972 - It was.
Resolved: that the report from the clerk detailing expenditure incurred under s.137 of the Local Government Act 1972 was accepted. Unanimous
- h. Council’s policy for the awarding of grants - it was
Resolved: that the review of the grant awarding policy was complete, no amendments Unanimous

24045. To resolve to appoint an Internal Auditor for Foston Parish Council for 2024/2025. - It was
Resolved: that Mr P Traynor be appointed Internal Auditor for 2024/2025. Unanimous.

24046. To resolve to appoint Parish Council representatives / roles: It was.
Resolved: That Council make the following appointments for 2024/2025 Unanimous.

Neighbourhood Watch – Cllr Lees	Village Hall – Cllr Fellows
Planning – Cllr Gardner	Police - Cllr Browne
Playing Field – Cllr Baggaley, Cllr Munro	Roads and Footpaths - Cllr Lees
Facebook and X – Clerk to Council	Foston Neighbours - Cllr Christina Lees
Speed Indication Device Coordinator – Clerk to Council	Conservation Group – Cllr Munro, Cllr Browne

24047. To review and consider Council subscriptions to other bodies - It was.
Resolved: that Council renew subscription to LALC, LCR, SLCC and ICO for 2023/2024 Unanimous.

FOSTON PARISH COUNCIL

279

24048. To consider and approve the timetable of Meetings for the 2024/2025 administration period - It was Resolved: that ordinary Councill meetings for 2024/2025 take place at Foston Village Hall on the following dates: Tuesday 4th June 2024, Tuesday 2nd July 2024, Tuesday 3rd September 2024, Tuesday 5th November 2024, Tuesday 7th January 2025, Tuesday 4th March 2025, Tuesday 6th May 2025. Unanimous.

24049. To consider correspondence from SKDC in relation to Community Orchard Funding and resolve on any action to be taken. It was Resolved: that further information be obtained from SKDC in respect of Community Orchard Funding, Cllr Munro would discuss with St Peters Church regarding use of land at the church. Unanimous.

24050. To consider correspondence relating to Wayside, Main Street and resolve on any action to be taken. It was Resolved: that correspondence would be sent to the owners of Wayside in respect on the complaints received and request action be taken to address the issues cause by the parked cars. Unanimous

24051. To consider a complaint from resident in Chapel Lane about Long Bennington Football Club and resolve on any action to be taken. - It was Resolved: that the correspondence be noted, not further action required. Unanimous.

24052. To consider speed indicator devices and resolve on any action to be taken. – Quotations required for installation of posts to mount the speed device; passive speed signs have been ordered from LRSP.

24053. To consider matters relating to Gorrie Hall and Foston Playing Field – No action required a further quotation for planning consultant assistance is required

24054. To receive and consider a report from Cllr Gardner on Planning Matters – The Clerk to Council reported on the following planning matters: -

- a. S24/0482 - UK Ideal Limited, Great North Road – Consultation
- b. S24/0446 - 6 Burgin Close - Consultation
- c. S24/0431 - Development Solar Farm, Bypass Farm Great North Road - Decision
- d. S24/0430 - Development Solar Farm, Bypass Farm Great North Road – Decision
- e. S24/0014 - Orchard Cottage Church Street – Decision

24055. To consider Financial Matters: -

- a. To receive the Clerks report on payments between meetings.

279

FOSTON PARISH COUNCIL

280

TN	Date	Type	Payer / Payee	Description	Paid Out	Paid In
094	26-Mar-24	DR	HSBC	TOTAL CHARGES TO 04MAR2024	£8.00	
095	27-Mar-24	DD	TALKTALK BUS CONNE	Village Hall Broadband	£49.10	
001	04-Apr-24	CR	SOUTH KESTEVEN	Precept		£13,400.00
004	15-Apr-24	BP	Foston Village Hall	Room Hire	£20.00	
002	22-Apr-24	CR	HMRC	VAT Reclaim		£394.01
011	26-Apr-24	CHG	HSBC	TOTAL CHARGES TO 04APR2024	£8.00	
012	26-Apr-24	DD	TALKTALK BUS CONNE	Village Hall Broadband	£49.10	
					£134.20	£13,794.01

b. **To review and consider accounts for payment - It was**

Resolved: that Council approve payment of the following items

Unanimous.

Transaction	Payment date	Payee name	Reference	Payment type	Amount
07	08-May-24	Vision ICT Ltd	Website Hosting	Bill Payment	£311.86
08	08-May-24	LALC	Subscriptions	Bill Payment	£179.40
14	08-May-24	HMRC	Month 1 Deductions	Bill Payment	£113.00
16	08-May-24	Redacted	Reimbursement	Bill Payment	£97.94
03	08-May-24	Parks & Pitches	Grass Cutting	Bill Payment	£80.00
05	08-May-24	ESPO	Consumables	Bill Payment	£39.36
06	08-May-24	LALC	Training	Bill Payment	£30.00
10	08-May-24	ESPO	Consumables	Bill Payment	£19.68
13	09-May-24	Redacted	Month 12/1 Salary	Bill Payment	£452.07
09	09-May-24	Community Heartbeat Trust	Defibrillator Pads / Battery	Bill Payment	£329.40
15	09-May-24	Redacted	Month 12/1 Expenses	Bill Payment	£49.84
17	24-May-24	AJ Gallagher	Insurance Premium	Bill Payment	£604.34
					£2,306.89

c. To review income and expenditure to 31st March 2024- Review completed and noted.

d. To review income and expenditure to 30th April 2024 - Review completed and noted.

e. To review bank account reconciliations to 31st March 2024– It was

Resolved: that the bank account reconciliation for 31st March 2024 be accepted and approved.

Unanimous

f. To review bank account reconciliations to 5th April 2024 – It was

Resolved: that the bank account reconciliation for 5th April 2024 be accepted and approved.

Unanimous

g. To consider a transfer between HSBC accounts - It was

Resolved: that a transfer of £8000 to HSBC BMM Account from HSBC Business C/A.

Unanimous

h. To consider Foston Parish Council Earmarked Reserves and resolve on any action to be taken. - It was

Resolved: that £154.41 be earmarked within Parish Council reserves for Foston Toddler Group

Unanimous

24056. To receive and consider reports from County and District Councillors’. District Councillor Wood provided updates on; bin collections, recycling, elections held on 2nd May 2024 and the Annual Meeting of SKDC.

24057. To consider items for inclusion on the agenda for the next Parish Council Meeting on 4th June 2024 – Nil

280

FOSTON PARISH COUNCIL

281

There being no further business the meeting closed at 21:02

Signed

Chairman

DRAFT

281