

# FOSTON PARISH COUNCIL

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Minutes of the Meeting of Foston Parish Council held on 4<sup>th</sup> June 2024 at 19:30 at Foston Village Hall

**Present:** Cllrs Christina Lees, John Munro, James Baggaley, Tracey Gardner, Henry Browne, Pamela Fellows  
District Councillor Paul Wood, J Stanley – Clerk to Council

**Public Forum** – District Councillor Wood gave a report on South Kesteven District Council matters including the Annual Council Meeting, waste bins and the impact of work in Grantham town centre to local businesses.

## Council Session

**24058. Apologies and reasons for absence (To receive and resolve reasons for absence in accordance with the requirement of the Local Government Act 1972) – Nil.**

**24059. To receive Disclosable Pecuniary Interests in accordance with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 – Nil**

**24060. To confirm the minutes of the Annual Parish Council meeting held on 7<sup>th</sup> May 2024 –** It was Resolved: that the minutes of the Annual Parish Council meeting held on the 7<sup>th</sup> May 2024 be approved and signed by the Chairman as a correct record. Unanimous.

**24061. To consider the report of the Internal Auditor for the financial year ended 31st March 2024.-** It was Resolved: - that the report of the Internal Auditor, Mr Patrick Traynor, for the financial year ended 31st March 2024 following review be accepted by Council. No action required on the report. Unanimous

**24062. To consider Parish Council Accounts for the financial year ended 31st March 2024.** It was Resolved: that the Accounts for the financial year ended 31st March 2024, be approved, accepted, and signed by the Chairman. Unanimous.

**24063. To consider approval of the 2023/2024 Annual Return Certificate of Exemption and Annual Governance Statement.**

It was Resolved: that the Annual Return Certificate of Exemption of the Annual Return for the financial year ended 31st March 2024, be approved, accepted, and signed by the Chairman. Unanimous

It was Resolved: that the Annual Governance Statement of the Annual Return for the financial year ended 31st March 2024, be approved, accepted, and signed by the Chairman. Unanimous.

**24064. To consider approval of the 2023/2024 Annual Return – Accounting Statements.** It was Resolved: that the Accounting Statement of the Annual Return for the financial year ended 31st March 2024, be approved, accepted, and signed by the Chairman. Unanimous

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**24065. To consider and review Council's policies, procedures, and practices in respect of its obligations under freedom of information and data protection legislation.**

a. Data Protection Policy – It was  
Resolved: that the Data Protection Policy review be completed with no amendments. Unanimous

b. Data Breach Policy - It was  
Resolved: that the Data Breach Policy review be completed with no amendments. Unanimous

c. Subject Access Request Procedure - It was  
Resolved: that the Subject Access Request Procedure review be completed with no amendments. Unanimous

d. Records and Retention Policy - It was  
Resolved: that the draft Records and Retention Policy review be completed with no amendments. Unanimous

e. Foston Parish Council Publication Scheme- It was  
Resolved: that the Foston Parish Council Publication Scheme review be completed with no amendments. Unanimous

**24066. To consider and review Council's employment policies and procedures.**

a. Disciplinary Policy- It was  
Resolved: That the draft Disciplinary Policy be adopted with no amendments. Unanimous

b. Equality and Diversity Policy - It was  
Resolved: That the draft Equality and Diversity Policy be adopted with no amendments. Unanimous

**24067. To consider Parish Councillor Membership.** - There is one vacancy on council which can be filled by co-option of eligible candidates.

**24068. To consider matters relating to Gorrie Hall and resolve on any action to be taken.** - It was  
Resolved: that John Hallam Associates are engaged to provide planning advice to Foston Parish Council in respect of land adjacent to Foston Playing Field initially for a maximum of 5 hours with a report presented to Foston Parish Council for consideration. Unanimous

**24069. To consider the pothole repair work carried out by LCC Highways in the village and resolve on any action to be taken** – It was  
Resolved: that correspondence be sent to LCC Highways raising a formal complaint as to the standard of completed repair work and request a site visit in Foston with Cllr Maughan and Highways officers. Unanimous

**24070. To consider Parish Council participation in the Summer Fete on July 6<sup>th</sup> 2024 and resolve on any action to be taken.** - It was  
Resolved: that Foston Parish Council have a stall at the Summer Fete as in previous years. Unanimous.

**24071. To consider correspondence from Talk Talk Business and resolve on any action to be taken.** It was  
Resolved: that Foston Parish Council engage in a 24 month fixed term Simply Business Fibre contract with Talk Talk Business for the Village Hall broadband. Unanimous.

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**24072. To consider correspondence from SKDC in relation to Community Orchard Funding and resolve on any action to be taken.** – The Clerk gave an update on the application process; Cllr Munro would be discussing the potential project at a meeting with St Peters Church shortly.

**24073. To consider correspondence relating to Wayside, Main Street and resolve on any action to be taken.** - No response has been received to correspondence sent by the Council; no further action required at present. It was noted that no conditions are present in the planning consent relating to parking of vehicles.

**24074. To consider speed indicator devices and resolve on any action to be taken.** – The Clerk gave an update on the speed indicator device located on Long Street, some data was shared and will be published on the Council’s website and Facebook page.

**24075. - To consider planning application S24/0673 | Re-submission of details pursuant to condition 4 (construction method statement) of S20/1433 - Installation of a solar farm comprising ground mounted solar PV panels with a generating capacity of up to 49.9MW | Development Solar Farm South Of A1 By Pass Farm Great North Road Foston Lincolnshire NG32 2JT.** - It was.

Resolved: that no comments are required to be submitted in respect of application S24/0673 Unanimous.

**24076. To consider planning application S24/0723 | Re-submission of details pursuant to condition 6 (construction method statement) of S21/2461 - Creation of an alternative access to substation and the realignment of the cable route approved under planning consent S20/1433 | Development Solar Farm South Of A1 By Pass Farm Great North Road Foston Lincolnshire NG32 2JT.** It was.

Resolved: that no comments are required to be submitted in respect of application S24/0723 Unanimous.

**24077. To receive and consider a report from Cllr Gardner on Planning Matters** – The Clerk to Council reported on the following planning matters: -

- a. S24/0482 - UK Ideal Limited, Great North Road – Decision Notice

**24078. To consider Financial Matters: -**

- a. **To receive the Clerks report on payments between meetings.**

TN	Date	Type	Payee	Description	Paid Out	Paid In
20	21-May-24	BP	LONG BEN JFC Long Bennington FC	Pitch Hire		£300.00
28	26-May-24	CHG	HSBC	TOTAL CHARGES TO 04MAY2024	£8.00	
27	28-May-24	CR	SOUTH KESTEVEN	Community Cleaner Grant		463.32
29	29-May-24	DD	TALKTALK BUS CONNE	Village Hall Broadband	£49.10	
					£57.10	£763.32

- b. **To review and consider accounts for payment** - It was

Resolved: that Council approve payment of the following items Unanimous.

Transaction	Payment date	Payee name	Reference	Payment type	Amount
20/21	05/06/2024	Parks and Pitches	Grass Cutting / Maintenance - 1714	Bill Payment	£ 210.00
22	10/06/2024	PWLB	Loan Repayments	Direct Debit	£ 637.44
23	05/06/2024	ESPO	Consumables - Emergency Box	Bill Payment	£ 18.96
24	05/06/2024	Lincolnshire County Council	Passive Speed Signs	Bill Payment	£ 200.00
28/29	05/06/2024	Parks and Pitches	Grass Cutting / Maintenance - 1747	Bill Payment	£ 210.00
					£ 1,276.40

- c. **To review bank account reconciliations to 5th May 2024** – It was

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Resolved: that the bank account reconciliation for 5th May 2024 be accepted and approved.

Unanimous

**24079. To receive and consider reports from County and District Councillors.’ Nil**

**24080. To consider items for inclusion on the agenda for the next Parish Council Meeting on 2<sup>nd</sup> July 2024 – Planning Application S22/1022 – Meadow View, Marshall Way, and wildlife signs.**

There being no further business the meeting closed at 20:37

Signed

Chairman

DRAFT

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