

# FOSTON PARISH COUNCIL

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Minutes of the Meeting of Foston Parish Council held on 1<sup>st</sup> July 2025 at 19:30 at Foston Village Hall.

**Present:** Cllrs Richard Litchfield, Christina Lees, John Munro, Tracey Gardner, Pamela Fellows, Keith Spikings.  
County Councillor Ken Bamford, District Councillor Paul Wood, Clerk to Council – J Stanley.

**Public Forum** – Representatives of National Grid attended the meeting and gave those present an update on planned work for Foston to be completed by 9<sup>th</sup> August 2025 which is aimed to increase resilience and reduce restoration times in the event of a power outage.

## Council Session

**25081. Apologies and reasons for absence (To receive and resolve reasons for absence in accordance with the requirement of the Local Government Act 1972) – It was**

Resolved: that apologies for absence from Cllr Browne be accepted.

Unanimous

Cllr Browne has also submitted his resignation as a Parish Councillor, SKDC will be notified vacancy will be advertised using the legal process.

**25082. To receive Disclosable Pecuniary Interests in accordance with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 – Nil**

**25083. To receive and approve the minutes of the Parish Council meeting held on 6<sup>th</sup> May 2025– It was**

Resolved: that the minutes of the Parish Council meeting held on the 6<sup>th</sup> May 2025 be approved and signed by the Chairman as a correct record.

Unanimous.

**25084. To receive and consider reports from County and District Councillors'**

District Councillor Wood gave a verbal report on SKDC matters including local government reorganisation, planning and waste collections.

County Councillor Bamford provide a written report to Council thank include updates on; Goosegate Lane flooding discussions with officers, blocked gates on Sewerston Lane and the Hough festival.

**25085. To consider Foston Playing Field and associated property boundaries and resolve on any action to be taken- It was**

Resolved: - that Contact is made with the resident of 11 Burgin Close and ask them to present to the council a completed Land Registry TP1 and plan for signature by the Council at a future meeting to complete transfer of the land and correctly the boundary in line with how the matter for 10 Burgin Close.

Unanimous

**25086. To elect a Vice Chairman of Council for 2025/2026. – It was**

Resolved: - that no vice -chairman be elected for 2025/26, to be review if situation changes.

Unanimous

**25087. To consider and review Foston Parish Council Standing Orders - It was**

Resolved: - Foston Parish Council Standing Orders v2.0 be adopted.

Unanimous

**25088. To consider and review of Foston Parish Council Financial Regulations - It was**

Resolved: - Foston Parish Council Financial Regulations v2.0 be adopted.

Unanimous

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**25089. To consider and review Foston Parish Council Risk Register -** It was

Resolved: - the risk register be updated with amended frequency for play equipment and MUGA checks, report on condition of all Council assets to be a standing agenda item for future meetings. Unanimous

**25090. To consider wooden posts erected on LCC Highways land on Goosegate Land and resolve on any action to be taken.** Cllr Munro provided a verbal report on discussions held with residents, no action required.

**25091. To consider correspondence relating to flight from Foston Airfield and resolve on any action to be taken.-**

Cllr Litchfield provided a verbal report on correspondence received from the airfield owner, correspondence noted, no action required, situation to be monitored.

**25092. To consider Goosegate Lane Flooding, LCC Highways plans and resolve on any action to be taken.** It was

Resolved: that no action required County Councillor Bamford to further discuss with LCC. Unanimous

**25093. To consider concerns relating to pedestrians crossing Marshall Way and resolve on any action to be taken -**

It was

Resolved: that messaging relating to road safety would be included in the next newsletter. Unanimous

**25094. To receive an update regarding relating to permissive access rights to Foston Playing Field.** - It was

Resolved: that updated wording related to granting of permissive access rights be sent to affected residents with responses requested by 31<sup>st</sup> August 2025. Unanimous

**25095. To consider Items to be considered for next newsletter and resolve on any action to be taken.** It was

Resolved: that the following items be included in future newsletters, overgrown hedges, councillor vacancy, National Grid, Community Hub, Clerk vacancy, road safety, councillor role and website. Unanimous

It was

Resolved: that a newsletter to be produced bi-monthly by Cllr Litchfield following the Parish Council meetings, draft newsletter to be circulated to Council members prior to publication Unanimous

It was

Resolved: that Cllr Litchfield contact to the admin of Foston Massive WhatsApp group to consider the creation of a community WhatsApp group to provide updates to the village Unanimous

**25096. To consider incidents of anti-social behaviour and resolve on any action to be taken -** It was

Resolved: that Lincolnshire Police be asked to make regular visits, to the ford during the weekend to deal with anti-social behaviour. Unanimous

It was

Resolved: that SKDC be asked to replace the litter bin at the Ford, preferably with a steel bin. Unanimous

**25097. To consider Foston Parish Council website and resolve on any action to be taken.** – Item pending for discussion at the next meeting.

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**25098. To consider issues with National Grid and resolve on any action to be taken.** – National Grid attended the public forum, the information shared would be circulated in the next newsletter.

**25099. To consider matters relating to Gorrie Hall, potential community hub, future direction and resolve on any action to be taken.** - It was

Resolved: that Cllr Spikings to run a feasibility project with representation from Scouts, Village Hall and Village itself regarding a potential community hub. Cllr Sprikings to agree the individuals involved. The project will identify at high level, interest, interested parties, location and viability of a community hub. Updates to presented at each parish council meeting, with a deadline for a decision on moving forward with a community hub by 31st December 25.

Unanimous

**25100. To approve and sign the lease for 1st Foston Scout Group relating to land at Foston Playing Field on which Gorrie Hall is situated.** It was

Resolved: that the draft lease be updated to reflect the amended site size with an amended plan and the term updated to 27 years if required by the 1st Foston Scout Group. The draft lease and site plan to be passes to Chatterton's Solicitors for legal review

Unanimous

**25101. To receive and consider a report from Cllr Gardner on Planning Matters**

Application for a Certificate of Lawful Development regarding the proposed siting of a secure container on land. - Land East Of Willow Lakes South Of Newark Hill Foston Lincolnshire - Ref. No: S25/0196 | Received date: Tue 04 Feb 2025 | Status: Pending Decision | Case Type: Planning Application

Demolition of conservatory and erection of single storey extension and retrospective application for garden office/craft room. - The Wilde's Main Street Foston Lincolnshire NG32 2JU - Ref. No: S25/0281 | Received date: Mon 17 Feb 2025 | Status: Approved Conditionally | Case Type: Planning Application

Submission of details reserved by conditions 3 (demolition), 4 (soft landscaping) and 5 (archaeological investigation) of planning permission S24/1564 (Erection of one replacement dwelling after demolition of existing dwelling, two new dwellings and new access road). - Y Not Main Street Foston Lincolnshire NG32 2JU -Ref. No: S25/0960 | Received date: Mon 26 May 2025 | Status: Pending Consideration | Case Type: Planning Application

Installation of external balcony external staircase and privacy trellis. - Westfield House Long Street Foston Lincolnshire NG32 2LD - Ref. No: S25/0980 | Received date: Wed 28 May 2025 | Status: Pending Consideration | Case Type: Planning Application

Application for a Certificate of Lawful Development regarding the proposed siting of a secure container on land. - Land East Of Willow Lakes South Of Newark Hill Foston Lincolnshire - Ref. No: S25/0196 | Received date: Tue 04 Feb 2025 | Status: Withdrawn | Case Type: Planning Application

Submission of part of the details reserved by Condition 5 (Site Development Scheme) of planning permission S23/2004 - Meadow View Marshall Way Foston NG32 2LQ - Ref. No: S25/0983 | Received date: Wed 28 May 2025 | Status: Pending Consideration | Case Type: Planning Application

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Erection of 2 general purpose agricultural buildings. - Firs Farm Great North Road Foston Grantham NG32 2JP - Ref. No: S25/1043 | Received date: Thu 05 Jun 2025 | Status: Pending Consideration | Case Type: Planning Application. It was:

Resolved: that objections be made due to the proximity of the airfield to the development site. Unanimous

Change of use of agricultural building (Historically utilised as a light industrial workshop) to one dwelling house - By Pass Farm Great North Road Foston Lincolnshire NG32 2JT - Ref. No: S25/1017 | Received date: Mon 02 Jun 2025 | Status: Pending Consideration | Case Type: Planning Application

## 25102. To consider Financial Matters

- a. To receive the Clerks report on payments between meetings. - Council noted the details of the following payments made between meetings.

Financial Year 2025/2026

Ref	Payment Date	Payee /Remitter	Invoice / Ref No	Budget Category	Payment Type	Total
15	09/06/2025	Public Works Loan Board	520095	Loan Repayments	Direct Debit	£ 637.44
16	31/05/2025	CAS Ltd	ACY 2442194	Insurance	Bill Payment	£ 500.85
20	05/06/2025	HSBC	Gross interest to 04JUN2025	Other Income	Credit	£ 246.58
21	26/05/2025	HSBC	TOTAL CHARGES to 04MAY25	Admin	Charges	£ 8.00
22	28/05/2025	Talk Talk Business	27246148	Village Hall	Direct Debit	£ 51.98
23	28/06/2025	Talk Talk Business	27338607	Village Hall	Charges	£ 51.98
28	28/06/2025	HSBC	Charges to 05JUN2025	Admin	Direct Debit	£ 8.00
						£ 1,504.83

- b. To review and consider accounts for payment- It was  
Resolved: That Council approve payment of the following items Unanimous.

Ref	Payment Date	Payee /Remitter	Invoice / Ref No	Budget Category	Payment Type	Total
17	02/07/2025	Parks and Pitches	1950	Grass Cutting	Bill Payment	£ 160.00
24	02/07/2025	Foston Village Hall	112, 115	Admin	Bill Payment	£ 48.00
25	02/07/2025	Redacted	P2,P3 Allowances	Admin	Bill Payment	£ 49.84
26	02/07/2025	HMRC	Month 3	Staff Costs	Bill Payment	£ 117.40
27	02/07/2025	Redacted	Month 3	Staff Costs	Bill Payment	£ 469.51
						£ 844.75

- b. To review income and expenditure to 30<sup>th</sup> June 2025 – Income and expenditure to 30<sup>th</sup> June 2025 was reviewed and noted, no further action
- c. To review bank account reconciliations to 5<sup>th</sup> May 2025 - It was  
Resolved: that the bank account reconciliation for 5<sup>th</sup> May 2025 be accepted and approved. Unanimous
- d. To review bank account reconciliations to 5<sup>th</sup> June 2025 - It was  
Resolved: that the bank account reconciliation for 5<sup>th</sup> June 2025 be accepted and approved. Unanimous

**25103. To consider items for inclusion on the agenda for the Parish Council Meeting on Tuesday 2nd September 2025**– Community Hub, Lease at Foston Playing Field were requested to be included on the agenda for the meeting on the 2<sup>nd</sup> of September 2025

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**25104. Items of a confidential nature to be debated in the absence of the press and public. {As per the Public Bodies (Admission to Meetings Act) 1960 - It was**  
Resolved: that the press and public be excluded from discussion on item 25105 due to confidential matters being discussed. Unanimous

**25105. To consider staffing matters and resolve on any action to be taken - It was**  
Resolved: that following the resignation of the Clerk to Council the vacancy would be via LALC and on noticeboards and the Council website. Unanimous

Policy reviews would be pended until the next meeting or after the appointment of a new Clerk.

There being no further business the meeting closed at 22:42

Signed

Cllr R Litchfield Chairman

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