

FOSTON PARISH COUNCIL

Minutes of a Meeting of Foston Parish Council held on 4th September 2018 at 19:30 in Foston Village Hall.

Present: Cllrs Christina Lees, Tracey Gardener, David Guy, Emma Marshall, Claude Preira
District Councillor P Wood J Stanley – Clerk to Council

2018086 - Apologies for Absence - It was proposed, seconded and

Resolved: - that apologies for absence be accepted from Councillor Smith and County Councillor Maughan.

Unanimous.

2018087 – To receive Disclosable Pecuniary Interests in accordance with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 – Nil

2018088 - To confirm the minutes of the Parish Council meeting held on 24th August 2018 - It was proposed, seconded and

Resolved: - that the minutes of the Parish Council meeting held on the 24th August 2018 be approved and signed by the Chairman as a correct record.

Unanimous.

2018089 - To consider the issues raised from light aircraft crash into garden on Main Street Foston-
It was proposed, seconded and

Resolved: - that Council wait for the publication of the Air Accident Investigation Branch report, at which point an additional Council meeting to be considered to discuss the findings.

Unanimous.

2018090 - To consider information from Foston Village Hall regarding support with operating

costs- No further information has been received, Cllr Preira will prepare information for review prior to the next Council meeting.

2018091- To consider correspondence from South Kesteven District Council regarding a Public Space Protection Order (PSPO) application for Foston Playing Field and to resolve next steps. –

Following review of correspondence received from SKDC it was proposed, seconded and

Resolved: - that Anne-Marie Coulthard, Head of Environmental – SKDC, be invited to attend the next meeting of Foston Parish Council to advise on the required steps for a PSPO.

Unanimous.

2018092 - To consider correspondence received regarding the highway between Long Bennington

and Foston – Further to correspondence received, Cllr Gardner reported that one of the No Entry signs, remains turned away from oncoming traffic despite being reported to LCC. The Clerk would chase this LCC to ensure resolution.

2018093 - To consider correspondence from a resident regarding Long Street

a. To consider replacement dog waste bin at the junction of Main Street and Long Street – It was proposed, seconded and

Resolved: - that SKDC be requested to replace the litter bin on Long Street adjacent to Church View with an enclosed bin.

Unanimous.

FOSTON PARISH COUNCIL

- b. To consider a request for a mirror / additional signage for Church View – It was proposed, seconded and
Resolved: - that this was a matter for LCC Highways, the Clerk would raise a request with the Highways Authority. Unanimous.
- c. To consider a request to move the parking location of the fish and chip van – It was proposed, seconded and
Resolved: - that the Clerk to Council contact Arthurs to request the consider relocation of the Foston stop to the bus stop. Unanimous.

2018094 - To consider the use of Social Media by Foston Parish Council – The Clerk advised that the Council Twitter account @FostonParish was now live, some additional work is required before the Facebook page can be made live.

2018095 - To consider quotations received for the provision of community recreational sports equipment and youth shelter for Foston Playing Field - It was proposed, seconded and
Resolved: - that the matter be pended to a future meeting to enable further review of all the submitted documentation Unanimous.

2018096 - To consider measurement of air quality in Foston adjacent to the A1 – Cllr Gardner would provide information for the next Council meeting on the costs of measurement of air quality as this is not a service provided by SKDC.

2018097 - To consider price submitted for the supply of wild fowl warning sign - It was proposed, seconded and
Resolved: - that wild fowl warning signs be purchased from JAF Graphics Ltd. Unanimous.

2018098 - To consider problems being experienced with litter / rubbish on Fallow Lane - It was proposed, seconded and
Resolved: - that Council continue to monitor the issues and report all instances to SKDC providing photographic evidence if possible, the Clerk to maintain a record of all issues. Unanimous.

2018099 - To consider issues raised by residents at the Annual Parish Meeting

- a. Village Composting Site – The green waste service provided by SKDC should be sufficient for the needs of the community and ensures composting of waste.
- b. Speed of traffic in Foston – Council will have access to a hand-held speed gun ordered by Long Bennington PC using funds provided by Cllr Wood, which will be available to borrow and review evidence.
- c. A1 – Traffic noise and resurfacing - It was proposed, seconded and
Resolved: - that Council contact Highways England request information on the plans for resurfacing of the A1. Unanimous.
- d. Proposal for the Council to accumulate earmarked reserves to contribute towards a cycle/footpath from Marshall Way to Foston Lodge and consideration for residents' offer of 5 year interest free loan – Council is awaiting information from County Councillor Maughan as to where this project currently sits in the programme of LCC work and the cost of the work.

FOSTON PARISH COUNCIL

2018100 - To consider the General Data Protection Regulations (GDPR)

- a. To consider data audit – work is ongoing, access is still required to some of the stored data to enable audit completion.
- b. To consider and adopt draft subject access request procedure / request form - It was proposed, seconded and
Resolved: - that Council adopt the draft subject access request procedure / request form as Council policy. Unanimous.
- c. To consider and adopt draft document retention policy - It was proposed, seconded and
Resolved: - that Council adopt the draft document retention policy. Unanimous.

2018101 - To receive and consider a report from Cllr Smith regarding the playing field and MUGA

- a. 2017 Playground Inspection report – Remedial action requirements - It was proposed, seconded and
Resolved: - that Bingham Ground Services are instructed to carry out work on the multiplay units and swings inline with the quotations provided, RG Pick Gardening Services be instructed to carry out work on the football goals, basketball goals and MUGA fencing as per the quotations provided, the Explorer Scouts to vanish the memorial bench, Council to fund varnish. Unanimous
- b. Grass Cutting Contract and Performance – It was proposed, seconded and
Resolved: - that the grass cutting contractor be requested to commence cutting earlier in 2019 with consideration to picking up cuttings from the first cut. A quotation to be obtained for additional cutting of grass verges, Clerk to circulate a plan, Councillors to confirm verges that require additional cuts. Unanimous
- c. To consider the tennis nets for the MUGA – No action required to be pending until the next meeting.
- d. To consider problems with litter at the Playing Field – Council consider that an additional litter bin is required at the playing field to be sited near the play area therefore It was proposed, seconded and
Resolved: - that Council purchase an additional litter bin for the playing field, subject to agreement from SKDC regarding the emptying of the bin. Unanimous.

2018102 - To receive and consider a report from Cllr Guy regarding the Best Kept Village Competition. - It was proposed, seconded and

Resolved: - that the second dog waste bin be installed by Cllr Guy on Chapel Lane. Unanimous

2018103 - To receive and consider a report from Cllr Gardner on Planning Matters

Planning Decision received – S18/0975 – Erection of single storey extension -3 Farm Close

2018104 - To receive a report from Cllr Gardner regarding potential CCTV in Foston. – No further information available at present, matter pending.

FOSTON PARISH COUNCIL

2018105 - To receive a report from Clerk to Council on ongoing matters

- a. Minute 2018008 - To consider signage for JB Blasting – matter being investigated by LCC, reference number for the enquiry is SL 47309170, officer dealing Mr Rose.
- b. Minute 2018048 – Review of standing orders – Review of standing orders in progress.
- c. Minute 2018070 - To consider the potential for acquisition of land adjacent to Foston Playing Field – Response received from one occupier of land adjacent to the playing field, a further potential landowner was identified, and the Councillors would endeavour to find contact details.
- d. Minute 2018071 - To consider and confirm date and time for Community First Aid Training – Training confirmed as booked for 18th September 2018.
- e. Minute 2018079 - To consider purchase of a picnic table for Foston Playing Field – Picnic table confirmed as received, currently stored by Cllr Lees awaiting install by contractor.
- f. Minute 2018079 - To review quotations for provision of a concrete base for a picnic table – Removal of tree stump required before Bingham Ground Services can lay base.
- g. Minute 2018079 - To consider removal of tree stump adjacent to scouts' area. It was proposed, seconded and

Resolved: - that Specialist Forest Services be instructed to remove the tree stump adjacent to the raised bed in line with the received quotation.

Unanimous

2018106 - To consider Financial Matters

- a. To receive the Clerks report on payments made between meetings

The Clerk reported on the following payments that were made between meetings for items due:

Payment Date	Chq No / DDR	Payee	Details	TOTAL COST
24/07/2018	DDR	Talk Talk	Village Hall Wifi	£28.74
24/08/2018	DDR	Talk Talk	Village Hall Wifi	£28.74

FOSTON PARISH COUNCIL

- b. To review and consider accounts for payment.

Payment Date	Chq No / DDR	Payee	Details	TOTAL COST
04/09/2018	101103	Marmax Recycled Products	Picnic table	£708.00
04/09/2018	101104	RG Pick	Handyman Services	£208.00
04/09/2018	101105	Glendale Countryside	Grass Cutting	£108.90
04/09/2018	101106	Foston Village Hall	Room Hire	£16.00
04/09/2018	101107	Vision ICT Ltd	Website Hosting	£270.00
04/09/2018	101108	Foston Conservation Group	Donation	£50.00
04/09/2018	101109	HMRC	Tax Deduction M3 & 4	£73.80
04/09/2018	101110	Salary, Allowances,	Reimbursement	£393.77
04/09/2018	101111	Bingham Grounds Services Ltd	Maintenance	£612.00
04/09/2018	101112	JAF Graphics Ltd	Signs	£371.98

- c. To review and consider approval of bank reconciliations at 5th August 2018- It was proposed, seconded and
Resolved: That bank statement reconciliations to 5th August 2018 be approved and signed by the Chairman Cllr Lees Unanimous
- d. To review budget, income and expenditure to 31st August 2018 - Councillors reviewed and noted the budget, income and expenditure to 31st August 2018, no action required
- e. To consider transfer of funds from MMBS to HSBC It was proposed, seconded and
Resolved: That notice be given to Melton Mowbray Building Society to withdraw £5000.00 for transfer to the Council Current Account held with HSBC. Unanimous

2018107 - To receive and consider reports from County and District Councillors' – Cllr Wood reported on SKDC matters including the Cinema Project in Grantham, alterations to SKDC Council Offices and a new venture to promote regeneration, DeliverSK.

Date and time of next Parish Council Meeting Tuesday 6th November 2018 at 7.30pm

There being no further business the meeting closed at 21:23

Signed

Chairman

6th November 2018