

FOSTON PARISH COUNCIL (FPC)

Minutes of the Annual FPC meeting held on 2 May 2017 at 7.30 pm
Public Forum: No members of the public were present.

The Parish Council meeting started at 7.30pm

Present: Cllrs Christina Lees, Tracey Gardner, Cllr David Guy, Malcolm Smith (left meeting 8.50 pm), County/District Cllr P Wood and the Clerk Wendy McCallin

24/17 Election of Officers Cllr Christina Lees was unanimously re-elected as Chairman.

25/17 Apologies were received from Ian Hesford and Cllr Claude Preira and reasons given. Council resolved to accept the reasons for absence.

26/17 Disclosable Pecuniary Interests: None

27/17 Minutes of the meeting held on the 28 February 2017: were unanimously accepted by Council and signed by the Chairman as a true record.

28/17 Black Horse Cottages Cllrs are invited to a further site meeting with LCC highways and the owners on 8 May. The Chairman will then consult the village as appropriate.

29/17 Playing Field

- a) Clearing up of the fallen tree on the playing field is ongoing and Cllrs will consider future sites for a replacement tree
- b) The area of car park area adjacent to the hedge has been cleared and scouts will be asked to help ensure no further rubbish is tipped there
- c) Quote will be obtained for i) laying the slab for the picnic bench ii) remove the metal barrier iii) rolled top metal fencing and yellow self-closing gate around children's play area.
- d) damage to the dome on the play equipment will be looked at by Cllr Smith
- e) hire of football pitch to Great Gonerby JFC will be considered on an exclusive let with sub-letting permissible.
- f) Exercise of dogs is not allowed on the playing field; guide dogs are permitted when they are guiding. A letter will be sent to Chapel Lane residents to this effect along with the permissive access letter to new residents.

30/17 Roads and Footpaths:

- a) SKDC Environmental Health will not be monitoring Nitrous Oxide levels by the A1.
- b) Council resolved to write to LCC again regarding the flooding of Goosegate Lane and potential solution to the problem that has been ongoing for 20 years.

31/17 Defibrillator

Cllr Smith will get a bracket made to fix the defibrillator to the phone box.

32/17 Community and Scout building

- a) The next joint meeting of involved organisations will be Friday 19 May, 6.30pm at the Village Hall with a presentation by Gusto construction.
- b) Council resolved to pay for legal costs for the Village Hall up to £300 for a formal opinion on the conveyance. The informal solicitor's opinion considering this has been circulated. Council will send a 'Thank you'.

33/17 Appointment of Parish Council representatives:

The following were unanimously elected:

- a. Internal Auditor – Patrick Traynor
- b. Playing Field – Cllr M Smith;
- c. Village Hall committee – Cllr Preira
- d. Planning – Cllr T Gardner
- e. Roads and Footpaths - Cllr C Lees
- f. Best Kept Village and Conservation group – Cllr D Guy

Neighbourhood Watch and Police information will be circulated by Cllr Lees via the new web site

34/16 FPC Policies

Council reviewed and unanimously approved Standing Orders, Financial Regulations, Asset Register and Risk Assessment, Model publication scheme FOI, Filming Protocol, Press and Media policy, Social Media Policy, Data Protection Policy

35/17 Finance:

- a) Council approved the 2016-17 accounts
- b) Annual Audit for 2016-17
 - i) Council resolved to approve Annual Governance statement
 - ii) Council resolved to approve Accounting statement
- c) Council received internal auditors report and reviewed controls
- d) Council reviewed insurance and no changes necessary
- e) Council approved payments of
 - £327.80 to Came and Co for insurance
 - £77.35 for printing costs to Displaypro
 - £229.41 for staff wages and £11.02 to HMRC
 - £143.56 for staff expenses (total £372.97)
 - £162.93 to LALC subscription
 - £ 240 to Midland skip hire for playing field clearance
 - £32.24 mowing costs to Glendale and future mowing costs
 - £120 to RGP services for sign cleaning, phone box cleaning, grass removal
 - £180 to Japanese knotweed
 - £286.72 to C Lees, Parish meeting, printing, printer, laminating expenses
 - making of bracket and electrical installation costs for defibrillator
 - erection costs for 3 village signs, P Baker £300
 - solicitors costs for opinion on Village Hall covenant and conveyance up to £300
 - £35 to Information commissioner for registration if needed
 - purchase of 10 tubes for Nitrous Oxide measuring for £60+VAT and accessories
 - Talktalk direct debit, (already paid)
 - receipt of precept from SKDC of £10,000 and Community Cleaner grant of £390

36/17 Neighbourhood Plan

The referendum is 4 May and council resolved to have a village event with a £250 budget, and if funds remain, for a working group event too.

37/17 Best Kept Village Competition

Council resolved to work towards entering this next year.

38/17 Clerk's report

River Witham water testing results have been received. First Aid training will be carried out by Newark Community First Aid on 16 May.

39/17 County and District Councillors' reports was received from Cllr Wood

Date of next meeting: Tuesday 4 July 2017

The meeting closed at 9.15 pm

Signed_____

Chairman of FPC

Date_____